



CITY OF EVANSVILLE
Metropolitan Evansville Transit System

601 John Street

Evansville, Indiana 47713

Phone (812) 435-6166

Fax (812) 435-6159

TDD/Hearing Impaired - please use Relay Indiana 1-800-743-3333

Lloyd Winnecke
Mayor

Todd M. Robertson
Executive Director

Tony A. Kirkland
Director

As a major provider of public transportation and whose employees have extensive daily contact with the public Metropolitan Evansville Transit System (METS) recognizes its responsibility to the community it serves and is committed to a policy of nondiscrimination. METS will take every necessary and reasonable step under 49 CRF Part 26 US Department of Transportation regulations to ensure nondiscrimination in the award and administration of Federal Administration assisted contracts.

The Metropolitan Evansville Transit System (METS), requests that any qualified DBE firm that may be able to supply transit parts, supplies, or services submit a summary of services, brochure, catalog, and/or letter of interest stipulating qualifications in area of service to:

METS, Attention DBE Program, 601 John Street, Evansville, IN 47713.

Title VI
Policy Statement

The Metropolitan Evansville Transit System as a department of the City of Evansville assures that no person shall, on the grounds of race, color, or national origin, as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (P.S. 100.259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of METS' programs or activities. METS further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

Complaints should be addressed to the City of Evansville's Executive Director of Transportation & Services— 1 NW Martin Luther King, Jr. Blvd., Evansville, IN 47708.

1. A complaint should be filed in writing, contain the name and address of the person filing it, and briefly describing the alleged violation of the regulations.
2. A complaint should be filed within 30 **calendar days** after the complainant becomes aware of the alleged violation.
3. An investigation, as may be appropriate, shall follow the filing of a complaint. The investigation shall be informal but thorough and afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to the complaint.
4. After the investigation is completed, the Executive Director of Transportation and Services will, **within 15 days**, respond to the complainant in writing, as follows:
 - a. Indicate the complaint has been resolved as requested, or
 - b. Indicate the complaint has been resolved in another manner, and outline the action taken or,
 - c. Indicate that the investigation revealed that the complaint does not appear to be valid for reasons identified.
5. After the investigation has been completed and the complainant has received the response, or at any time in the investigation, the complainant may provide further information in writing or in person that might influence the investigations.
6. If the complainant is not satisfied with the decision of the Executive Director of Transportation and Services, an appeal may be made **within 180 days of the incident** to one of the following offices:

City County/ Human Relations
1 NW MLK Jr. Blvd.
Room 209
Evansville, IN 47708
812-436-4927

Director of Office for Civil Rights
300 South Wacker Drive
Chicago, IL 60606